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**The Arrowhead Regional Arts Council**1301 Rice Lake Road, Suite 111  
Duluth, MN 55811

218/722-0952 or 1-800-569-8134

**McKnight/ARAC****Artist Support Grant Program**

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**APPLICATION FORM**

☛ This form may be handwritten using black ink, or filled out electronically and printed. The Council will not review illegible applications. See page 5 of the Program Guidelines for information on completing this form.

**1. Applicant Information:**

- a. Legal Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City, and Zip: \_\_\_\_\_  
County: \_\_\_\_\_  
Day phone: \_\_\_\_\_  
Other phone: \_\_\_\_\_  
Email address: \_\_\_\_\_  
Website: \_\_\_\_\_
- b. Primary Discipline: \_\_\_\_\_

**For Office Use Only:**

- Date: \_\_\_\_\_  
Type of Grant: \_\_\_\_\_  
Application #: \_\_\_\_\_  
Amount Funded: \_\_\_\_\_  
Legislative District: \_\_\_\_\_  
Source of Funds: \_\_\_\_\_

2. Has the opportunity in which you wish to take part received funding from the Arrowhead Regional Arts Council ?  yes  no

3. Amount of Grant Request \$ \_\_\_\_\_ Opportunity Start Date \_\_\_\_\_  
*mo. / day / yr.*
- Total Cost of Opportunity \$ \_\_\_\_\_ Opportunity End Date \_\_\_\_\_  
*mo. / day / yr.*

**4. Application checklist**

Review each item and place an "x" in the space provided. Items left blank will flag your application as potentially ineligible or incomplete.

**a. Completeness Items: I have:**

1. Signed and dated my certification statement.
2. Submitted the required attachments listed below.
- Grant Narrative (see pages 6 through 8 of the guidelines)
  - Artistic Resume (see page 9 of the guidelines)
  - A letter confirming my career opportunity, if necessary (see page 10 of the guidelines)
  - Work Sample (see page 10 of the guidelines)
  - Work Sample Description (see page 11 of the guidelines)

- 3. Submitted proper postage and packaging for the return of my work sample.

**b. Eligibility Items:**

- 1. I have submitted a completed Career Development Grant Application form.
- 2. I am a U.S. citizen, or have attained permanent resident alien status.
- 3. I have been a resident of the region for a minimum of six months at the time of application.
- 4. I am submitting this application as an individual, not for a group or organization.
- 5. I am at least eighteen years of age and consider my involvement in the arts as professional.
- 6. I do not have an outstanding individual artist final report due to the ARAC.
- 7. My development opportunity does not involve:
  - Activities occurring outside the stated time frame.
  - Activities related to my work or that are requirements of my employment.
  - Publishing by a vanity press (the activity may involve self-publishing).
  - Attempts to influence any state or federal legislation or appropriation.
- 8. I will not use funds:
  - For capital costs such as improvements to property or establishing an endowment.
  - For excessive entry or exhibition fees.
  - For tuition, fees, or work toward a degree.
  - To teach or develop curriculum plans or teaching materials.
  - For activities that are strictly commercial and intended for mass market distribution or have profit as the primary motive.
  - For activities that promote a social or religious activity for which the art is not an integral part of the activity.
  - For payment of debts incurred before the grant activities begin.

**5. Certification Statement:**

“My signature below certifies that I meet all the eligibility requirements listed in the guidelines, that all the information contained in this application and its attachments is true and correct to the best of my knowledge, that I have submitted a complete application fulfilling all the items on the above checklist, and that I will accommodate requests from persons with disabilities to facilitate their access to this opportunity if appropriate.”

\_\_\_\_\_

Print Name

\_\_\_\_\_

Signature

\_\_\_\_\_

Date