



Small Grant—Professional Development Program

Monthly Deadlines

The **Small Grants—Educational Opportunity Program** provides grants of up to \$750 for artists to attend a rare professional development opportunity.

We have \$7,500 in this program. (First-come, first serve; as long as funding is available—please check our website to see if money is still available in this program.)

Application Deadlines for FY20:

September 6, 2019
October 4, 2019
November 8, 2019
December 6, 2019
January 3, 2020
February 7, 2020
March 6, 2020
April 3, 2020
May 8, 2020
June 5, 2020

Please consult our website for information about the earliest possible starting date for your project.

For all deadlines, your project must be completed and grant funds spent by June 30, 2021.

For Fiscal Year 2020, ARAC has budgeted \$7,500. Applications will stay open as long as we have money available in the program. Please check with the office to make sure before starting an application. We will update the website when we spend our FY2020 allocation.

Criteria

- Uniqueness of the opportunity.
- The impact on the artist's development.
- Ability to carry out the project

Eligibility

To be eligible to apply for this program, you must be at least eighteen years old, a U.S. citizen or have permanent resident status, and be a resident of Aitkin, Carlton, Cook, Itasca, Koochiching, Lake, or St. Louis County for at least six months, and remain a Minnesota resident for the duration of the project. Individuals enrolled in arts-related degree programs are INELIGIBLE to apply.

Coordination with Minnesota State Arts Board Support

Projects seeking financial support from both ARAC and the Minnesota State Arts Board (MSAB) may do so only after consulting with ARAC staff.

This information can be made available in the following alternative formats: Braille, large print, and audio tape. We also can help your group find a language interpreter to translate these guidelines. To accommodate your request, the Arrowhead Regional Arts Council will need at least 10 working days.

Arrowhead Regional Arts Council
The Ordean Building
424 West Superior Street, Suite 104
Duluth, MN 55802
218-722-0952 or 800-569-8134
info@aracouncil.org
MN Relay Service 1-800-627-3529

How Many ARAC Grants Can an Individual Receive in One Year?

In a single ARAC fiscal year (July 1-June 30), you may receive one grant from each eligible program, as long as they are each for separate projects.

What Kinds of Things are INELIGIBLE for Funding?

- The project attempts to influence any state or federal legislation
- The request includes making improvements to the applicant's private property
- The project requires excessive entry or exhibition fees, includes tuition, fees or work toward a degree
- The project primarily involves developing school curriculum plans or teaching materials
- The project is primarily intended to support teaching related activities that will advance your teaching career
- The project promotes religious socialization
- The project was once supported by state general fund appropriations

Note: ARAC has attempted to provide a thorough and clear articulation of its eligibility rules, but it reserves the right to declare an application ineligible for reasons not explicitly stated here. If you have questions about the eligibility of your project, please contact the office. Grantees are responsible for complying with all federal, state, and local laws, rules, regulations, and ordinances in relation to the use of these funds. Failure to comply may result in termination or forfeiture of the grant.

Tips on Applying for Grants

- If you have any questions, or if you are a first-time applicant, you are encouraged

to contact ARAC staff at 218-722-0952, 800-569-8134, or grants@aracouncil.org.

- ARAC staff can review your grant application if you request that review two weeks or more before the grant deadline. Staff assistance in no way implies your grant request will be funded.
- Please review our website for our Grants FAQ.

Grant Questions

The Professional Development Small Grant Program provides grants of up to \$750 for artists to attend a rare professional development opportunity. Include in your answers why this is a rare opportunity, and why it would have a significant impact on your career.

Questions:

- Tell us what you would like to do?
- Please explain to us why we should have confidence in your ability to accomplish this opportunity. Explain how you would spend the money.
- What goals/outcomes do you hope to address or achieve through engaging in this activity?
- How will you know if you've been successful?

You'll be asked to attach an artistic resume.

Optional Questions:

- Is there anything else you would like to tell us about yourself or your proposed project?

What happens after I apply?

1. The staff reviews all applications and materials for completeness and eligibility.
2. The staff makes a recommendation to the ARAC Board of Directors.
3. Applicants will be notified via email of the Board's decision within fourteen days of the board grant review. Successful applicants will be assigned a grant agreement and a final report form. The final report must be completed and submitted within thirty days of completion of the project. Applicants must receive approval from ARAC in writing for any major changes to their proposed project.
4. The Board's funding decisions may be appealed solely on alleged procedural errors. An applicant must request an appeal within thirty days of notification of the Board decision. A board subcommittee, consisting of at least three members appointed by the ARAC chair, will consider any appeals. The subcommittee reports its findings and recommendations to the full ARAC Board for action.

Our website includes tip sheets about:

- **Applying for grants generally**
- **How to fill out our budget document**
- **How to use our Foundant grant website**

About Us

Mission: The Arrowhead Regional Arts Council (ARAC) seeks to facilitate and encourage local arts development. This mission statement grows from a conviction that the arts improve the quality of life in the region.

Legislative Mandate: ARAC is one of eleven regional arts councils designated by the State of Minnesota "to make final decisions on the use of legislative appropriations for local/regional arts development." ARAC is charged to assess the needs of the seven counties in the Arrowhead Region and to plan and administer programs and services based on its assessment.

Arts and Cultural Heritage Fund Mandate: ARAC receives funding from the Legacy Amendment which was appropriated by the State Legislature with money from the vote of the people of Minnesota on November 4, 2008. The intent of this funding is to support and create access to the arts for artists, arts organizations, and communities; to support arts education for Minnesotans of all ages; and to support diverse ethnic and cultural arts traditions represented in this state.

NOTES: