



## Individual Artist Project Program

Fiscal Year 2021 Deadline: January 29, 2021 at 4:30 p.m.

The **Individual Artist Project Grant Program** provides project grants of up to \$4,000 to artists. The criteria for this program include artistic quality of both past and current work, the ability of the artist to complete the work, and the impact of the project on the artists career and the public.

### **Application Deadlines for FY21:**

For projects beginning April 1, 2021  
**Friday, January 29, 2021 at 4:30 p.m.**  
Applications open six weeks prior  
to the deadline.

Your project must be completed and grant funds spent by June 30, 2022.

For Fiscal Year 2021, ARAC has budgeted \$50,000, which we plan to divide equally between the two rounds of grantmaking.

### **Criteria**

- Artistic Quality, both of past work and of the proposal presented
- Ability to carry out the project
- Impact of the project both on the artist's career, but also the public impact of the project.

### **Eligibility**

To be eligible to apply for this program, you must be at least eighteen years old, a U.S. citizen or have permanent resident status, and be a resident of Aitkin, Carlton, Cook, Itasca, Koochiching, Lake, or St. Louis County for at least six months, and remain a Minnesota resident for the duration of the project. Individuals enrolled in arts-related degree programs are **INELIGIBLE** to apply.

### **Coordination with Minnesota State Arts Board Support**

Projects seeking financial support from both ARAC and the Minnesota State Arts Board (MSAB) may do so only after consulting with ARAC staff.

### **How Many ARAC Grants Can an Individual Receive in One Year?**

In a single ARAC fiscal year (July 1-June 30), you may receive one grant from each eligible program, as long as they are each for separate projects.

### **What Kinds of Things are **INELIGIBLE** for Funding?**

- The project attempts to influence any state or federal legislation

**This information can be made available in the following alternative formats: Braille, large print, and audio tape. We also can help your group find a language interpreter to translate these guidelines. To accommodate your request, the Arrowhead Regional Arts Council will need at least 10 working days.**

Arrowhead Regional Arts Council  
The Ordean Building  
424 West Superior Street, Suite 104  
Duluth, MN 55802  
218-722-0952 or 800-569-8134  
[info@aracouncil.org](mailto:info@aracouncil.org)  
MN Relay Service 1-800-627-3529

- The activity involves out-of-state travel
- The request includes making improvements to the applicant's private property
- The project requires excessive entry or exhibition fees, includes tuition, fees or work toward a degree
- The project primarily involves developing school curriculum plans or teaching materials
- The project is primarily intended to support teaching related activities that will advance your teaching career
- The project promotes religious socialization
- The project was once supported by state general fund appropriations
- The funds are requested for a project that serves as a benefit or fundraiser

**Note:** ARAC has attempted to provide a thorough and clear articulation of its eligibility rules, but it reserves the right to declare an application ineligible for reasons not explicitly stated here. If you have questions about the eligibility of your project, please contact the office. Grantees are responsible for complying with all federal, state, and local laws, rules, regulations, and ordinances in relation to the use of these funds. Failure to comply may result in termination or forfeiture of the grant.

### **Tips on Applying for Grants**

- If you have any questions, or if you are a first-time applicant, you are encouraged to contact ARAC staff at 218-722-0952, 800-569-8134, or [grants@aracouncil.org](mailto:grants@aracouncil.org).
- ARAC staff can review your grant application if you request that review two weeks or more before the grant deadline. Staff assistance in no way implies your grant request will be funded.

- Please review our website for our Grants FAQ.

### **Grant Questions**

#### ***Artistic Quality***

Reviewers will use your answers in this section to assess the quality of the work you have completed to date and the quality of the work you propose to do. Use the first question to tell us about your previous work. The second is to help us understand the significance of what you propose to do.

- Please tell us about your past work. Include how you place your work within your discipline or medium.
- Please tell us about the project you want to do. What can you tell us about the artistic vision for this project? Does it continue the type of work you've completed in the past or are you heading in a different direction?

You'll be asked to attach a sample of your work.

#### ***Ability***

ARAC looks at both your workplan/timetable and your budget as our panels assess your ability to carry out your project. Even if ARAC funding is only a small part of the complete project, it is important that we see a realistic budget that takes into account the time that you estimate it will take to complete the project. We also look at timetables, past work successes, and confirmation of partnerships (if applicable).

- What is your workplan/timetable for completing this project?
- How would you use this grant to complete the project? Be specific about how you would use the funds.
- Tell us about why we should have confidence that you can execute this project.

You'll be asked to attach an artistic resume, and if applicable, resumes for other individuals participating in your project.

### ***Impact and Evaluation***

This section allows our panel to know the impact of this project on your career and your community.

- What is the impact of this project on your artistic career?
- In your own words, what is the benefit to your community of your project?

This section is for you to tell us about your goals and how you plan to know whether you succeeded in reaching them. The first section is really about your conception of the work. If you don't know how to answer this question, please contact us and talk the issue through with our Grants Manager. Don't wait until the final two weeks before the deadline, as they may be too busy to provide much help. Know that goal statements such as "I want to finish a set of paintings," are acceptable, but might receive a very low score. Outcomes such as, "I finished the performance," are also potentially low scoring.

- What are you trying to accomplish with this work? What are your measurable outcomes?
- How do you plan to know if the work was a success? Please tell us about how you will assess this work. How will you measure the outcomes stated above?

### ***Optional Questions:***

- Is there anything else you would like to tell us about yourself or your proposal?
- If your project involves a partner or a specific gallery or event space, please attach letters or emails of confirmation from that/those partner(s).

### **What happens after I apply?**

1. The staff reviews all applications and materials for completeness and eligibility.
2. Eligible applications are reviewed by a panel of Board and community members, and the panel's recommendations are approved by the full Board of ARAC. All applicants will be notified of the panel meeting and are allowed to observe the proceedings. All board and panel meetings are open to the public. Reviewers read grant applications in advance, so each proposal may not be discussed in detail at the meeting, but attendance is recommended so that applicants can understand how their application is received. Applicants are not allowed to address the review panel.
3. Applicants will be notified via email of the Board's decision within fourteen days of the board grant review. Successful applicants will be assigned a grant agreement and a final report form. The final report must be completed and submitted within thirty days of completion of the project. Applicants must receive approval from ARAC in writing for any major changes to their proposed project.
4. The Board's funding decisions may be appealed solely on alleged procedural errors. An applicant must request an appeal within thirty days of notification of the Board decision. A board subcommittee, consisting of at least three members appointed by the ARAC chair, will consider any appeals. The subcommittee reports its findings and recommendations to the full ARAC Board for action.

Our website includes tip sheets about:

- Applying for grants generally
- How to fill out our budget document
- How to use our Foundant grant website

NOTES:

### About Us

**Mission:** The Arrowhead Regional Arts Council (ARAC) seeks to facilitate and encourage local arts development. This mission statement grows from a conviction that the arts improve the quality of life in the region.

**Legislative Mandate:** ARAC is one of eleven regional arts councils designated by the State of Minnesota "to make final decisions on the use of legislative appropriations for local/regional arts development." ARAC is charged to assess the needs of the seven counties in the Arrowhead Region and to plan and administer programs and services based on its assessment.

**Arts and Cultural Heritage Fund Mandate:** ARAC receives funding from the Legacy Amendment which was appropriated by the State Legislature with money from the vote of the people of Minnesota on November 4, 2008. The intent of this funding is to support and create access to the arts for artists, arts organizations, and communities; to support arts education for Minnesotans of all ages; and to support diverse ethnic and cultural arts traditions represented in this state.